

# NAIOP Northern Virginia Committee List

## EDUCATION

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The Education Committee plans NAIOP Northern Virginia's luncheons, semi-annual forecasts and seminars. Duties of the committee include selection of topics for programs, confirmation of speakers, site selection, and promotional material for each event. Committee members also act as hosts to the speakers on the day of the program. The Education Committee meets monthly.

*The chapter staff liaison to this committee is Benita Stocks, Director of Membership and Programs ([bstocks@naiopva.org](mailto:bstocks@naiopva.org)).*

## GOVERNMENT RELATIONS

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The Government Relations Committee is responsible for working with the Virginia Association for Commercial Real Estate (VACRE) to monitor statewide legislation and regulatory issues, and to develop strategies which VACRE pursues at the State Capitol. It also monitors local legislative and regulatory issues which are brought forward from the five Northern Virginia jurisdictional subcommittees (Alexandria, Arlington, Fairfax, Loudoun and Prince William) and the Green Development subcommittee. NAIOP members may serve on one or more subcommittees depending upon their interests and expertise. A member may also serve on a subcommittee without serving on the Government Relations Committee. Draft positions, which are formulated through the committee and subcommittee process, are taken before the NAIOP Board of Directors for discussion and approval. Members are often asked to participate in task forces or commissions dealing with industry-related issues. The Government Relations Committee meets on the third Tuesday of the month at lunchtime. Each subcommittee has its own meeting schedule.

*The chapter staff liaison to this committee is Eric Dobson, Director of Government Relations and Communications ([edobson@naiopva.org](mailto:edobson@naiopva.org)).*

## MEMBERSHIP

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The Membership Committee is responsible for developing and implementing strategies aimed at maintaining and increasing the chapter's membership, and promoting member engagement in chapter activities and programs. Committee members actively promote membership at chapter activities, meet with prospective and current members, perform renewal reminders, serve as mentors to new members, and accompany new members to meetings. The committee meets bimonthly.

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## DEVELOPING LEADERS

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The Developing Leaders Committee was formed in 2010 with the mission of serving the chapter's members who are 35 and under by creating and planning programs and events that engage and benefit the chapter's future leaders. The committee is dedicated to accomplishing this through their four pillars of involvement – Education, Mentorship, Community Outreach, and Social/Networking. The Committee meets every six weeks.

*The chapter staff liaison to this committee is Benita Stocks, Director of Membership and Programs ([bstocks@naiopva.org](mailto:bstocks@naiopva.org)).*

## SPECIAL EVENTS

### AWARDS

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The Awards Committee is responsible for planning the Chapter's annual awards presentation and its corresponding social function. The Committee, with approval from the Executive Committee, decides what awards will be presented, writes the criteria for each award, formulates all budgetary considerations, and writes and/or supervises all marketing materials concerning the awards call for entries and the awards program. Duties also include the selection of awards judges, judging criteria, and logistics concerning the judging of the awards. The Committee proposes the format, style and theme for the event and helps with any set-up the day of the function. The Committee meets at the call of the chairmen.

*The chapter staff liaison to this committee is Kathy D'Amato, Director of Administration ([kdamato@naiopva.org](mailto:kdamato@naiopva.org)).*

### BUS TOUR

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The Bus Tour Committee with the cooperation of the regional EDAs, hosts a Spring Bus Tour with emphasis on economic development opportunities in the Northern Virginia region. Responsibilities of the Committee include the route of the tour, promotional materials, statistics and articles for the guidebook, the tradeshow and sponsorships. The Committee meets at the call of the chairmen.

*The chapter staff liaison to this committee is Eric Dobson, Director of Government Relations and Communications ([edobson@naiopva.org](mailto:edobson@naiopva.org)).*

### GOLF

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The Golf Committee oversees the annual tournament. The Committee is responsible for site selection, marketing materials, prizes, set up the day of the event and sponsorships (tees, greens, hole-in-ones, meals and prizes). The Committee meets monthly.

*The chapter staff liaison to this committee is Kathy D'Amato, Director of Administration ([kdamato@naiopva.org](mailto:kdamato@naiopva.org)).*